

Building Character Through Excellence



**Jamestown High School
Marching Band Handbook
2024-2025**

A DIGITAL VERSION OF THIS HANDBOOK WITH ACTIVE LINKS CAN
BE FOUND UNDER “FORMS” AT www.jhsmarchingband.com.

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WELCOME!

You and your child are about to take part in an incredible experience! The Jamestown High School Marching Band is an extremely special organization. We are the very public face of our school, community and city. It is an honor and privilege to be part of this group and we highly value you and your child's participation. **WELCOME to the family!**

As the parent or guardian of a student in the marching band, **you are now a member of the Band Boosters!** The Band Booster organization is a support group for the Jamestown High School Marching Band. Its primary function is to help organize and implement programs that supplement and enhance the band experience beyond what the school district can provide. If you would like to be more involved (i.e. chair an event, become an officer...) please contact Mr. Lentsch.

2024 STAFF

Marc Lentsch - Director

Gina Wakefield - Associate Director

Music Instructors - Winds

Kathy Brunco - Flute
Marc Lentsch - Clarinet/Saxophone
Gina Wakefield - Brass/High Brass
Norm Lydell - Low Brass (band camp)

Music Instructors - Percussion

Ron Miller - Drumline
Rob Meger - Drumline
Bob Mongillo - Pit
Dylan Hickey - Pit

Color Guard Instructors

Kaitlyn Marsh
Breanna Merwick
Emily Whitney
Kendra Nickerson

Visual Instructors

Gary Kindberg
Kathy Brunco

2024 STUDENT LEADERS

Upperclassmen play a major role in the success of our program. Leadership positions include Drum Major, Squad Leaders, Rehearsal Coordinators and Field Crew Captains. These, *as well as all upperclassmen*, are the students who have the most knowledge and experience and are instructed to share this experience with the other students in a *positive and encouraging way*. All students holding a leadership position are selected through an audition process.

Drum Majors

Ashlyn Galeazzo
Cameron LaTone

Rehearsal Coordinators

Hayden Langford, Gabby Seekins

Field Crew Captain

Olivia Beach

Section Leaders

Flute - McKenzie Pickett	Trumpets/Mellos - Brighton Lumia
Clarinet - Gina Delgado/Olivia Sandberg	Low Brass - Drew Suter/Braedan Lutgen
Saxes - Rya Giuffre	Front Ensemble - Sam Mathis
Drumline - Zoey Shimmel	Color Guard - Tessa Chapman/Riley Beatty

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REHEARSAL EXPECTATIONS

1. PUNCTUALITY & PREPAREDNESS



TO BE EARLY IS TO BE ON TIME! Students should arrive for all practices AT LEAST 15 minutes early. There is much to be done to prepare. We expect students to be in the correct place a few minutes EARLY with everything they will need for rehearsal. Every rehearsal begins with stretches, which typically begin before the official start time.

2. ATTIRE



Students must come to each rehearsal wearing appropriate attire. This includes:

- **Sneakers with laces and socks.** Sandals, flip flops, backless, open toed shoes or shoes without laces are not permitted.
 - **NO JEANS.** Sweat pants or other types of athletic pants/shorts. Comfortable shirts/sweatshirts/jackets, depending on the weather. Dress in layers.
 - NO low-cut/strapless tank tops, midriff shirts or short shorts permitted.
 - Hair tied back and out of face
 - Hats or visors should be worn outside on sunny days
-

3. BACKPACKS



Students will be responsible for having a backpack dedicated to marching band. This backpack will contain all of the materials needed for each rehearsal and for traveling. JHS Marching Band backpacks can be purchased (see Gear form). This backpack must be brought to every rehearsal and on every trip. They must be used only for marching band and must contain:

- music binder
 - polishing cloth
 - phone charging cord
 - phone lanyard
 - sunscreen
 - pencils
 - black socks (extra)
 - valve oil/extra reeds/slide grease
 - clothing layers
 - water jug
-

4. WATER JUG



Every student will also be responsible for bringing a water jug to EVERY practice and on EVERY trip. It is extremely important for the students to stay hydrated. Their water jug must hold between 0.5 gallon and 1 gallon of water. **LABEL YOUR WATER JUG WITH YOUR NAME!**

5. CHARGED DEVICE: Cell Phone with UDB App



Students will be using the UDB App. They must come to rehearsal with their phone FULLY CHARGED. They should have a designated charging cord in their backpack!

BAND NOTES

Every week Mr. Lentsch will send Band Notes through Talking Points, and will post them on the website. **There will be no more hard copies!** These are extremely important because they give information regarding what's happening that week, including rehearsal times, report times for competitions, directions to competitions, due dates and other items or upcoming events. These will be posted on the day of the first practice of each week.

jhsmarchingband.com



Please use this website! The website has musical resources, rehearsal and competition schedules, information for parents, information about our show, history of the band, competition results and an Alumni page.

INTENSIVE WEEK

CAMP IS CRUCIAL! During our band camp, we will learn almost the entire Marching Band show. This includes playing your instrument correctly, learning the warm-ups and show music, how to march correctly, and how to learn drill (individual spots on the field). Once that week is over our competitive season begins! **Every session of every day of Band Camp is MANDATORY for all students.**

CAMP CHECKLIST

All regular expectations apply! **PLUS:**

- dress for the weather! Bring rain gear if necessary.
- Avoid perfume, hair spray, hand lotions, creams, etc.
- USE SUNSCREEN! Bring a bottle and reapply throughout the day!
- Wear a hat or visor

PERFORMANCE POLICY

Students may be asked to sit out of a performance for any of the following reasons:

1. Wearing the uniform in an inappropriate manner.
2. The uniform looks unkempt, stained or wrinkled due to poor care.
3. Shoes are not properly cleaned & polished.
4. Inappropriate socks are worn.
5. Long hair is not properly braided/pinned for the band hat.
6. Hair dyed a bright color.
7. Failure to remove all jewelry.
8. Wearing bright nail polish or excessive makeup.
9. Not proficient with their music/drill/routines.
10. Behavior infractions/breaking the Code of Conduct.
11. Do not have their instrument/equipment.
12. Chewing gum.
13. Failure to complete and return all necessary forms.
14. Unprepared due to extended absence.
15. Violation of Attendance or Behavior Policies.



ACTIVITY FEE

The activity fee for participating in the Marching Band is \$50. This fee covers everything your child will need throughout the season including music, drill, staff support, transportation, equipment, and uniform items.

THIS FEE IS DUE BY JUNE 22

No child will be excluded from participating because of financial reasons. If there are financial concerns please speak with Mr. Lentsch immediately so alternate arrangements can be made early on in the season.

FUNDRAISING

Members of the JHS Marching Band are required to participate in various fundraisers throughout the season. All fundraising efforts are put in place to help offset your out-of-pocket costs! If we did not fundraise the Activity Fee would be much higher! Be assured - the juice is worth the squeeze! This organization will give your child incredible opportunities. In order to offer these opportunities we must require "the necessary evil" of fundraising!

EVENT	SELL DATES	EVENT DATE	MUST SELL	COST PER ITEM	TOTAL DUE	PROFIT PER EXTRA SOLD*
Lottery Tickets	DATES TBD		10 tickets	\$10	\$100	\$4/ticket
Fall Festival Admission Tickets	Aug. 25-Sept. 11	September 14, 2024	5 tickets	\$10	\$50	\$2/ticket
TOTAL					\$150	
Fall Festival Program Ads	July 26-Aug. 25	September 14, 2024	1 Ad	Bus. Card - \$40 1/4 Page - \$50 1/2 Page - \$80 Full Page - \$150	varies	AFTER 1st Ad: \$10 - Bus. Card \$15 - 1/4 page \$20 - 1/2 page \$25 - full page

Extra Fundraising

All band members are required to participate in the fundraisers listed above. If your child goes above and beyond what is expected they can earn money towards their account to help pay the Activity Fee. *Families who fundraise above the required amount will receive the above profits as student account credits. (no refunds)

*If a student earns more than the total Activity Fee profits will be considered a donation to the band. (no refunds)

***Any fundraising money not turned in will be added to the Activity Fee, with all monies due by October 19, 2024.**

MARCHING BAND GEAR

ITEM	DESCRIPTION	COST	NOTES
SQUAD SHIRT	*REQUIRED FOR ALL STUDENTS*	1st shirt covered by the band Additional shirts \$12	* (2) shirts are recommended for winds & percussion * (1) shirt recommended for Color Guard
BACKPACK	*OPTIONAL* used for marching band rehearsals and traveling	\$36	may add student name/personalization (10 characters or less)
SHORTS	*OPTIONAL* athletic mesh shorts can be worn at rehearsal and/or underneath the uniform pants	\$16	Adult sizes Men's cut - 7" inseam Ladies cut - 3.5" inseam
SHOES	*OPTIONAL* shoes are provided for all members, but are reused each year. Buying your own would mean a brand new pair you can keep and use year-to-year.	\$42	Run like sneaker sizes; whole and half sizes available
BAND JACKET	*OPTIONAL* way to display participation patches received for each year students are in the band/worn for some performances or anytime that the weather threatens to damage our uniforms	\$50	windbreaker jacket; adult sizes, run like a typical jacket or sweatshirt

PAYMENT INFORMATION

Money can be turned in 1 of 3 ways:

1. Bring to rehearsal: students can turn in money to the locked filing cabinet located outside of Mrs. Murray's office in the band room. (located at Jefferson MS starting in AUGUST). ****This MUST be in an envelope LABELED: STUDENT NAME, ACTIVITY FEE (or whatever fee/item it is for)**
2. Mail a check or money order to: JHS Marching Band, P.O. Box 3431, Jamestown, NY 14702
3. PayPal
 - a. visit our website: jhsmarchingband.com
 - b. click on the **PAYMENT** tab on the left side of the page
 - c. select what you are paying for and fill out all the appropriate information. You will be directed to your PayPal account to complete your payment.
 - d. ****there is a small online fee to use PayPal. You will see the amounts are slightly different because of this****

- ALL MONEY IS DUE BEFORE OCTOBER 19, 2024

- Please write separate checks for each item. Indicate in the "memo" section.
- A \$15 bank fee will be applied to all returned checks.
- No checks will be accepted after OCTOBER 1st - cash or money orders only!
- Checks should be made out to ***"Jamestown Band & Chorus Association, Inc."***

ATTENDANCE & PARTICIPATION POLICY

Attendance is required at all rehearsals and performances, including the Holiday Parade (December) and the Memorial Day Parade (May). Marching Band is a group activity and all students are dependent on the entire group for sound as well as marching form. If someone is not there, others cannot do their job properly. Being absent does not only hurt one person, it hurts the entire group.

EXCUSED ABSENCES INCLUDE:

1. death or severe injury to a family member
2. illness of the student (doctor's note required)
3. Mr. Lentsch will evaluate all other circumstances at the time they occur

As much advance notice as possible is appreciated. Mr. Lentsch MUST be informed of an absence by the parent/guardian BEFORE the absence occurs.

****DO NOT CONTACT STUDENT LEADERS ABOUT ABSENCES. ABSENCES NOT CLEARED BY MR. LENTSCH WILL BE CONSIDERED UNEXCUSED.**

IF YOU'RE IN SCHOOL YOU'RE EXPECTED TO BE AT PRACTICE!

All performances are required. If there is an emergency that day, contact Mr. Lentsch directly.

All members of the wind & percussion sections must be enrolled in the JHS Symphonic Band or Concert Band. 8th grade members must be enrolled in their middle school band program.

COLOR GUARD PARTICIPATION POLICY

The color guard is an extremely important visual aspect of the Marching Band. Color guard members are full members of the Marching Band. They must meet all requirements and are afforded all the privileges related to the Band. ***Students who play an instrument in middle or high school are expected to play that instrument if they choose to be in the Marching Band.*** However, they are more than welcome to participate in Winter Guard. Some exceptions can be made at the director's discretion. ****Participation in Color Guard is a requirement for participation in the Express Winter Guard.***

BEHAVIOR POLICY

Band members are expected to follow all Jamestown Public School policies regarding appropriate student behavior and code of conduct. Violation of the following will be handled through existing school policy: bullying, public displays of affection, class cut, destruction of school property, disrespect, drugs, alcohol, fighting, gambling, knives or weapons, profanity, sexual harassment, smokeless tobacco, smoking, and stealing. In the event that existing school policy does not cover a negative student behavior, the band director and staff will evaluate behavior and appropriate disciplinary action will be determined based upon the severity of the incident and its impact on the band. Based upon the severity of the incident, appropriate school officials will be notified. Discipline may include a parent meeting with the student and director and/or removing a student from one or more performances, exclusion from trips or dismissal from the band program. If a student's conduct during a band function or otherwise results in the student receiving OSS, that student may be removed from the Marching Band for up to one full calendar year.

CODE OF CONDUCT

1) Members of the JHS Marching Band are expected to represent the organization in the best way possible **AT ALL TIMES, in and out of rehearsal & school.** Infractions of our code of conduct include, but are not limited to, **use of foul and inappropriate language, negative interactions with other students, bullying, and cyber bullying.** The director and school principal will investigate and evaluate any instances of alleged misconduct and appropriate consequences will be handed out. If the instance proves to go against the code of conduct the involved person(s) may be suspended or removed from the organization. Bullying of any kind will not be tolerated. Students that engage in this type of behavior, whether directly or indirectly, will be subject to the consequences set forth in this handbook. Consequences can include, but are not limited to, conferences with parents and school administrators and suspension from events or performances. Severe instances may result in removal from the organization.

Social media and cyberbullying: The Marching Band staff acknowledges the ubiquitous use of social media among our students. It is our belief that social media can be used in a positive and helpful manner among band members. Any instances or accusations of cyberbullying will be thoroughly investigated and the consequences stated in this handbook will be enforced if necessary. **There is a ZERO TOLERANCE policy for this, or any, type of bullying.**

2) The Jamestown Public Schools recognize that the use of certain substances such as tobacco, including chewing tobacco and snuff, alcohol, and marijuana and other drugs is a significant health problem and illegal for many adolescents. This can have negative effects on behavior, learning, and the total development of each individual, which includes one's physical and mental abilities. **Therefore, it is the philosophy of the Jamestown Public School District to forbid any student participating in the JHS Marching Band to use, possess, sell, or otherwise distribute these substances, or related paraphernalia. This code is in effect each marching season - 24 hours per day, seven days a week, on and off school property.**

During the season of practice a participating Marching Band member shall not:

1. use, possess, or sell tobacco (which includes chewing tobacco and snuff)
2. use, possess, or sell marijuana (which includes all forms and paraphernalia)
3. use, possess, or sell a beverage containing alcohol
4. use, possess, or sell a controlled substance

5. remain in the unauthorized presence of alcohol, tobacco, or other controlled substances

NOTE: It is not a violation for a student to use a legally defined drug specifically prescribed by the student's own doctor.

Witness credibility in this process is highly valued. Reports of alleged violations coming from the individuals listed below (a)-(c) having personally witnessed the violation will be investigated.

- (a) Any district employee
- (b) Any law enforcement officer* or agency*, or
- (c) A parent/legal guardian of the student involved

In such cases Mr. Lentsch will take immediate action, removing the student from all band activities. Parents will be notified verbally upon such action and in writing within 3 days at which point the parents may request a conference. This decision can only be overturned by the Principal or Superintendent.

If a student or other person not mentioned above who witnessed the incident brings accusations against a student, the situation will be addressed in the following manner:

- (a) During the period of an alleged violation and the subsequent investigation, the Marching Band member will continue to participate as a full member of the band.
- (b) These reports will be considered by the Marching Band director, staff members and school principal, if necessary.
- (c) They will determine if the alleged violation has validity.
- (d) The Marching Band director and/or principal will confront the student on the alleged violation. If the student agrees with the alleged violation, the actions stated in this handbook will apply. If the student states that the alleged violation is false, the principal and Marching Band director will investigate the accusations and determine if there is sufficient justification for disciplinary actions.

Vaping: Vaping will NOT be tolerated in our program. If a student is found with a vaping pen, or any other type of smoking paraphernalia, during a band practice or while traveling with the band that student will be removed from the organization immediately. If a student is given ISS for vaping in school they will be suspended from all Marching Band performances for one week. If a student receives OSS for vaping they will be suspended from the Marching Band and all its activities for one full calendar year.

ENFORCEMENT

Any violation of either the Behavior Policy or Code of Conduct is considered **Conduct Unbecoming of a Band Member.** The Marching Band director will assess each case. Disciplinary action will be taken immediately and may include suspension from competitions or removal from the organization. In the case of a suspension, the student must continue to participate in all band rehearsals and must travel with the band to all competitions and performances. All fees associated with the organization will still apply.

UDB

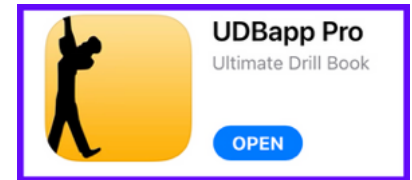
Ultimate Drill Book

Marching Band “drill” is essentially the pictures we make on the field. Each individual student helps create these formations. After a certain number of counts the picture changes based on the music. These pictures are graphed on a grid across the field. Students must learn their coordinates for every drill set.

Once again, we will be using UDB (Ultimate Drill Book), an app that allows students to learn their coordinates in a very efficient way. Most drum corps, college bands and many high school bands are now using this technology!

IN ORDER TO MAKE THIS HAPPEN, ALL STUDENTS MUST:

- have access to a smart phone
- download the UDB app →
- come to every practice with a fully charged phone!
- use their phones responsibly during practice



We will be providing a lanyard to keep their phones around their necks while in rehearsal. This lanyard must also be at every practice!

If your child will not have access to a smart phone at practice please contact Mr. Lentsch immediately.

If you have old phones lying around that aren't in use but can still connect to wifi we can probably use them! Please let Mr. Lentsch know if you'd be willing to donate them to the band for those who might not have a smart phone!

TRAVEL INFORMATION

Students are expected to travel with the band to and from all activities. Allowing students to travel to or from events with parents opens too many possibilities for error. As the safety of students is our primary concern we cannot allow them alternate travel opportunities.

SPECIAL TRIPS

One of the privileges of being in the Jamestown High School Red Raider Marching Band revolves around our travel opportunities. While many organizations dream about taking trips together we are in a position to make these dreams come true. It serves as positive testimony to the work ethic of our band members, and is one of the privileges we enjoy as a group.

We are enjoying the fruits of the labor seeded by your older peers. Traditionally, band members have served as positive reflections of our school and community while traveling. Our future bands are counting on you to pass on that same heritage so they will have a similar kind of learning opportunity during their high school careers.

In a travel situation, there are occasions where immediate disciplinary action would inhibit the ability of the directors to provide a safe and profitable experience for the entire group. Should this occasion arise, we will ask those in question to return home at the parent/legal guardian's expense, and the problem will be addressed immediately following the trip.

MEDICAL

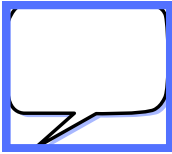


Marching Band is an extremely physical activity. Students are strongly encouraged to have a physical examination before participation. All students must have a completed medical history and emergency medical release form on file before they will be permitted on any band trips.

Students that have any medical conditions (i.e. heart, breathing, or joint problems) that would restrict their ability to safely participate in all aspects of the band program will be required to have a physical and provide a doctor's release before they can be included in rehearsals or performances.

MAJOR ACCOMPLISHMENTS

1982, 1988 Festival of States, St. Petersburg, FL
1984, 1989, 1995 Macy's Thanksgiving Day Parade, New York City
1986 Rose Bowl, Pasadena CA
1991 Class AAA New York State Field Band Conference Champions
1992 International Music Festival, Bahamas
2000 North American Music Festival, Myrtle Beach, SC
2002 Magic Music Days, Walt Disney World, Orlando, FL
2002 Large School 2 New York State Field Band Conference Champions
2004 FedEx Orange Bowl, Miami, FL
2007 Citrus Parade, Orlando, FL
2010 St. Patrick's Day Parade, New York City
2012, 2014 Disney's Electric Light Parade, Orlando, FL
2014, 2015, 2018 Large School 2 New York State Field Band Conference Champions
2017 St. Patrick's Day Parade, Chicago, IL
2019 Disney's New Year's Eve Parade, Orlando, FL

REGISTRATION INFORMATION

	TALKING POINTS	ALL FAMILIES! Must turn on notifications
	GOOGLE CLASSROOM	Students only. Show & parade music access, videos, announcements
	FAMILY ID	ALL FAMILIES! Database used to record and maintain financial information for each student.

TALKING POINTS

We will be using TalkingPoints for ALL communication this year. Please make sure your notifications are turned on.

GOOGLE CLASSROOM

STUDENTS: FOLLOW THE INSTRUCTIONS TO JOIN classroom.google.com

- log in using student school email
- click the + sign to join class
- enter the class code: yi74bdx

FAMILY ID



We are offering the convenience of online registration through FamilyID (www.familyid.com). FamilyID is a secure registration platform that provides you with an easy, user-friendly way to register for our program. When you register through FamilyID, the system keeps track of your information in your FamilyID profile. You enter your information only once for each family member for multiple uses and multiple programs.



In case of emergency this is where we'll find your contact information. Make sure it's complete and accurate!

INFORMATION YOU NEED TO REGISTER:

It will be helpful to have the following information handy to allow for the accurate completion of your online registration:

- *Doctor information, health insurance information, student medication information**
- *Student's current height, weight and shoe size (for uniform fittings)**

REGISTRATION PROCESS:

A parent/guardian can register by scanning the QR code or using this website:

[FAMILYID REGISTRATION](#)

NEW USERS - Follow these steps to create your account:

1. Visit www.familyid.com/signup
2. After you sign up for an account please check your inbox for an Activation Email from FamilyID. You'll need to click the link in that email to activate your account.
3. Once you have activated your account, you will be ready to register for our program!
4. Search for "Jamestown High School Marching Band" or our account number, **11317**.
5. Under Programs you will see a link to **REGISTER NOW**. Complete all information requested and click the blue SUBMIT button. After selecting Submit, the registration will be complete. You will receive a completion email from FamilyID confirming your registration.

This video shows you how to create an account: <https://tinyurl.com/2y6w8rm6>

ALREADY HAVE AN ACCOUNT? You may use the information you submitted in previous seasons to save time with future registrations. Please use the following steps:

1. Click on the Current Season registration form on your school's FamilyID Landing page.
<https://www.familyid.com/organizations/11317/account>
2. Login using the email address and password you created previously (do not create a new account)
3. Choose **"2024-2025 JHS Marching Band Registration"**
4. Click on "Add Participant Below or Click to Select" and pick your child's name.
5. Update health and demographic information, if necessary.
6. Read through and sign all agreements, contracts and forms.
7. Save and Submit

At any time, you may login at www.familyid.com to update your information and to check your registration(s). To view a completed registration, select the Registrations tab in the blue menu bar at the top of your screen.

SUPPORT:

If you need assistance with registration, contact FamilyID at: support@familyid.com or 781-205-2800 x1. Support is available 5 days per week, Monday through Friday, and messages will be returned promptly.

SECOND REHEARSAL CHECKLIST

June 13, 2024

6PM-8:30PM

JHS



- Registrations complete (3 places)
- \$50 non-refundable deposit (DUE June 21)
- Marching Band Gear order form and payment
(MUST be in by June 21)
- Arrive no later than 5:40PM
- Proper rehearsal attire (see Rehearsal Expectations)
- Marching Band backpack
 - Music Binder or Guard Folder
 - Pencil
- Water jug
- Instrument in working order
- A great attitude! Be ready to learn and meet some new people!

MARCHING BAND GEAR ORDER FORM

ALL ORDERS & MONEY DUE JUNE 22nd

Student name: _____ Section: _____

Contact Phone: _____

- Turn in form with payment. **If paying online with PayPal this form must still be turned in!**
- Make sure to read the information in the packet regarding these items before ordering.
- Items can be paid for with cash, check, or PayPal on the website.
 - PayPal: www.jhsmarchingband.com
 - Checks made out to “Jamestown Band & Chorus Association, Inc.”

ITEM	SIZE	QUANTITY	COST	TOTAL	PAID BY		
					cash	check	PayPal
Squad Shirt (included; everyone MUST order) XS-4XL		1	XX	XX	covered by JHS Marching Band		
Squad Shirt (EXTRA)			\$12				
BACKPACK	N/A		\$36				
**Personalization (10 characters or less):							
SHORTS - mens cut (7" inseam) XS-3XL			\$15				
SHORTS - womens cut (3.5" inseam) XS-3XL			\$15				
BAND JACKET XL-4XL			\$50				
BAND SHOES (sneaker sizes)			\$42				
GUARD SHOES (sneaker sizes)			\$42				
TOTAL DUE							

ALL questions - call Lisa Langford 716-640-8238