*BUILDING CHARACTER THROUGH EXCELLENCE*

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**Jamestown High School Marching Band Handbook**

Mr. Lentsch, Director Mrs. Kathy Brunco

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***WELCOME!***

You and your child are about to take part in an incredible experience! The Jamestown High School Marching Band is an extremely special organization. We are the very public face of our school, community and city. It is an honor and privilege to be part of this group and we value you and your child’s participation highly. **WELCOME to the family!**

As the parent or guardian of a student in the marching band, ***you are now a member of the Band Boosters!*** The Band Booster organization is a support group for the Jamestown High School Marching Band.  Its primary function is to help organize and implement programs that supplement and enhance the band experience beyond what the school district can provide. If you would like to be more involved (i.e. chair an event or become an officer) please contact Mr. Lentsch

**2025 STAFF**

Marc Lentsch - Director

Kathy Brunco - Associate Director

Music Instructors Visual Instructors ColorGuard Instructors

Rob Meger - Drumline Gary Kindberg Kaitlyn Marsh

Ron Miller - Drumline Emily Whitney

Bob Mongillo - Pit Kendra Nickerson

Norm Lydell – Brass

Amanda Gallagher - Percussion

**2025 STUDENT LEADERS**

Upperclassmen play a major role in the success of our program. Leadership positions include Drum Majors, Squad Leaders, Rehearsal Coordinators and Field Crew Captains. These, *as well as all upperclassmen*, are the students who have the most knowledge and experience and are instructed to share this experience with the other students in a positive and encouraging way.  All students holding a leadership position are selected through an audition process.

**Drum Major**

Cameron LaTone, Lily Stormont

**Rehearsal Coordinators Field Crew Captains**

Macy Bailey, Sienna Loomis Bobby Lorenc, Zach Pickett

**Section Managers**

Flute - Jaylynn Carlson; Clarinet- Gina Delgado Saxes-Rya Giuffre

Trumpets - Dante West. Mellos - Hayden Langford Trombones – Drake Hall

Tubas/Bari – Chase Maggio Pit Percussion - Sam Mathis. Battery Percussion - Zoey Shimmel

Asst. Percussion – Olivia Anderson Color Guard - Riley Beatty, Rebecca Rossey, Ava Lanphere

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**Rehearsal Expectations**

**1) PUNCTUALITY & PREPAREDNESS**

TO BE EARLY IS TO BE ON TIME! Students should arrive for all practices NO LESS THAN 15 minutes

early. There is much to be done to prepare. We expect students to be in the correct place a few

minutes EARLY with everything they will need for rehearsal. *Every rehearsal begins with stretches, which typically begin a few minutes BEFORE the official rehearsal start time.*

**2) ATTIRE**

Students must come to each rehearsal wearing appropriate attire. This includes:

-**Sneakers with laces and socks**. *SANDALS, FLIP FLOPS, BACKLESS, OPEN TOED*

*SHOES OR SHOES WITHOUT LACES ARE NOT PERMITTED.*

-**NO JEANS** – sweat pants or other types of athletic pants/shorts

              -**Comfortable shirt**/sweatshirt/jacket, depending on weather. Dress in layers.

               -**NO** low-cut/strapless tank tops, midriff shirts or short shorts permitted

-**Hair** tied back and out of the face

               -**Hats or visors** should be worn outside on sunny days to keep sun off faces

3**) BACKPACKS**

Students will be responsible for having a backpack dedicated to marching band. This backpack

will contain all of the materials needed for each rehearsal and for traveling.  JHS Marching Band

backpacks can be purchased (see Gear order form. This backpack must be brought to **every**

rehearsal and on **every** trip. They must be used only for marching band and must contain:

-Music Binder/iPad           -Phone lanyard   -Pencils (multiple)       -Valve Oil/Extra Reeds

-Polishing Cloth (brass)     -Sunscreen  -Black Socks (extra) -Sweatshirt/Jacket

-Phone charging cord -iPad charging cord -Water Jug (it can clip on outside)

**4) WATER JUG**

Every student will also be responsible for bringing a water jug to EVERY practice and on EVERY trip. It is extremely important for the students to stay hydrated.  **Their water jug must** **hold between 0.5 gallon and 1 gallon of water. LABEL YOUR WATER JUG WITH YOUR NAME!**

**5) CHARGED DEVICES: CELL PHONE WITH *UDB* APP**

Students will be usingthe *UDB* app. They MUST come to rehearsal with their phone charged fully. We will have some charging stations available for them, **but have** **designated charging cords in their backpack.**

**BAND NOTES**

**Every week, Mr. Lentsch will post band notes on the website. These are extremely important as they have crucial information regarding events for the week such as report times, due dates, etc.**

[**jhsmarchingband.com**](http://jhsmarchingband.com/)

**Please use this website!**The website has musical resources, rehearsal and competition schedule, information for the parents, information about our show, history of the band, competition results and an Alumni Page!

**Band Camp**

*CAMP IS CRUCIAL!* During our band camp, we will learn almost the entire Marching Band show. This includes playing your instrument correctly, learning the warm ups and show music, how to march correctly, and how to learn drill (individual spots on the field). Once that week is over our competitive season begins!  **Every session of every day of Band Camp is MANDATORY for all students.**

**CAMP CHECKLIST**

All regular rehearsal expectations apply! PLUS:

\*Dress for the weather!  Bring rain gear if necessary.

\*Avoid perfume, hair spray, hand lotions, creams, etc.

\*Use sunscreen!!  Bring a bottle and reapply throughout the day!

\*Wear a Hat or Visor

**Uniform Policy**

Each student will receive a uniform along with information on how to hang it, wear it, and care for it. It is the responsibility of the student and parents to care for the uniform. If the uniform is damaged or neglected, parents will be responsible for the cleaning, care or replacement.

Activity Fee

The Activity Fee for participating in the Marching Band is **$50**. This fee covers everything your child will need throughout the season including music, drill, staff support, transportation, equipment, and uniform items. **This fee is due by June 16.**

**\*NO child will be excluded from participating because of financial reasons.**

If there are financial concerns please speak with Mr. Lentsch immediately so alternate arrangements can be made early on in the season.

**FUNDRAISING**

Members of the JHS Marching Band are required to participate in various fundraisers throughout the season. *All fundraising efforts are put in place to help offset your out-of-pocket costs!* If we did not fundraise, the Activity Fee would be much higher! Be assured - *the juice is worth the squeeze!* This organization will give your child incredible opportunities.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **ANNUAL REQUIRED FUNDRAISERS** | | | | | | |
| ***EVENT*** | ***SELL DATES*** | ***EVENT DATE*** | ***MUST SELL*** | ***COST PER ITEM*** | ***TOTAL DUE*** | **PROFIT PER EXTRA SOLD\*** |
| **Lottery Tickets** | May 27-June 30 | July 1 - August 31 | 10 tickets | $10 | $100 | $4/ticket |
| **Fall Festival Admission Tickets** | Aug 14 - Sept. 18 | September 20 | 5 tickets | $6 | $30 | $2/ticket |
| **TOTAL** | | | | | **$130** |  |
| ***Fall Festival Program Ads*** | *May 27 - Aug. 27* | *September 20* | *1 Ad* | *Bus. Card - $40*  *1/4 Page - $50*  *1/2 Page - $80           Full Page - $150* | *Varies* | ***After 1st Ad:***  *$10 - Bus. Card*  *$15 - 1/4 Page*  *$20 - 1/2 Page*  *$25 - Full Page* |

**\*EXTRA FUNDRAISING**

All band members are required to participate in the fundraisers listed above. If your child goes above and beyond what is expected they can earn money towards their account to help pay the Activity Fee.

\*Families who fundraise above the required amount will receive the above profits as student account credits. (no refunds)

\*If a student earns more than the total Activity Fee profits will be considered a donation to the band. (no refunds)

**\*Any fundraising money not turned in will be added to the Activity Fee, with all monies due by October 17th**

**Marching Band Gear**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Description** | **Cost** | **Notes** |
| **Squad shirt** | **Required for all students** | **$19** |  |
| **Backpack** | **\*OPTIONAL\***  \*Used for Marching Band rehearsals and traveling (see Rehearsal Expectations) | **$40** | May add student name - must be 10 characters or less |
| **Shorts** | **\*OPTIONAL\***  \*Athletic mesh shorts  \*Can be worn at rehearsals and/or underneath the uniform pants | **$21-$27** | Adult Sizes  Men’s cut - 7” inseam    Ladies cut - 3.5” inseam |
| **Shoes** | **\*OPTIONAL\***  \*Shoes are provided for all members, but are reused each year. Buying your own would mean a brand new pair you can keep and use year-to-year. If you would like shoes, you can order them from the following website or use the QR code to the right.  https://www.bandshoppe.com/product/drillmasters-marching-band-shoe/ | **$43** | **A qr code on a white background  Description automatically generated**Run like sneaker sizes; whole and half sizes available |
| **Band Jacket** | **\*OPTIONAL\***  \*Way to display participation patches received for each year students are in the band  \*Worn for some performances or anytime that the weather threatens to damage our uniforms | **$60** | Windbreaker jacket;  adult sizes, run like a typical jacket or sweatshirt |

**Order Online:** <https://falconerprinting.chipply.com/jhsmarchingband>

Or use this QR Code:

**For Band Apparel:** you will use the promo code REDANDGREEN. This allows you to purchase online but pay the band (the band subsidizes some of the prices)

**For Apparel**: you will pay online

**PAYMENT INFORMATION for Band Apparel & Fundraising**

* Money can be turned in 1 of 3 ways:

a. **Bring to rehearsal:** Students can turn in money to Mr. Lentsch or the appropriate adult chairperson at rehearsals. This MUST be in **labeled envelope**.

b. **Mail a check or money order to:** JHS Marching Band

P.O. Box 3431

Jamestown, NY 1470**2**

c. **PayPal**

i. Visit our website: [***jhsmarchingband.com***](http://jhsmarchingband.com)

ii. Click on the PAYMENT tab on the left side of the page

iii. Select what you are paying for and fill out all appropriate information. You will be directed to your PayPal account to complete your payment.

***\*\*\*There is a small online fee to use PayPal. You will see the amounts are slightly different because of this.***

* All money is due before **OCTOBER 17TH, 2025**
* **Please write separate checks for each item.** Indicate what the check is for in the “Memo” section.
* A $15 bank fee will be applied to all returned checks.
* No checks will be accepted after OCTOBER 1ST - cash or money orders only!

Checks should be made out to **“*JAMESTOWN BAND & CHORUS ASSOCIATION, INC.*”**

**ATTENDANCE & PARTICIPATION POLICY**

Attendance is required at all rehearsals and performances, including the Holiday Parade (December) and the Memorial Day Parade (May). Marching Band is a group activity and all students are dependent on the entire group for sound as well as marching form. If someone is not there, others cannot do their job properly.  Being absent does not only hurt one person, it hurts the entire group.

* **EXCUSED ABSENCES INCLUDE:**
* Death or severe injury to a family member
* Illness of the student (doctor’s note required)
* Mr. Lentsch will evaluate all other circumstances at the time they occur.

As much advance notice as possible is appreciated. Mr. Lentsch MUST be informed of an absence by the parent/guardian BEFORE the absence occurs. **DO NOT CONTACT STUDENT LEADERS ABOUT ABSENCES. ABSENCES NOT CLEARED BY MR. LENTSCH WILL BE CONSIDERED UNEXCUSED.**

* All performances are required.  If there is an emergency that day, contact Mr. Lentsch directly.
* All members of the wind and percussion sections of the Marching Band must be enrolled in the JHS Symphonic Band or Concert Band.  8th grade members must be enrolled in their middle school band program.

**BEHAVIOR POLICY**

Band members are expected to follow all Jamestown Public School policies regarding appropriate student behavior and code of conduct.  Violation of the following will be handled through existing school policy: bullying, public displays of affection, class cut, destruction of school property, disrespect, drugs, alcohol, fighting, gambling, knives or weapons, profanity, sexual harassment, smokeless tobacco, smoking, and stealing. In the event that existing school policy does not cover a negative student behavior, the band director and staff will evaluate behavior and appropriate disciplinary action will be determined based upon the severity of the incident and its impact on the band.  Based upon the severity of the incident, appropriate school officials will be notified.  Discipline may include a parent meeting with the student and director and/or removing a student from one or more performances, exclusion from trips or dismissal from the band program. **If a student’s conduct during a band function or otherwise results in the student receiving OSS, that student may be removed from the Marching Band for up to one full calendar year**

**CODE OF CONDUCT**

1)   Members of the JHS Marching Band are expected to represent the organization in the best way possible **AT ALL TIMES, in and out of rehearsal & school.**Infractions of our code of conduct include, but are not limited to, ***use of foul and inappropriate language, negative interactions with other students, bullying, and cyber bullying***. The director and school principal will investigate and evaluate any instances of alleged misconduct and appropriate consequences will be handed out. If the instance proves to go against the code of conduct the involved person(s) may be suspended or removed from the organization.

Bullying of any kind **will not be tolerated**. Students that engage in this type of behavior, whether directly or indirectly, will be subject to the consequences set forth in this handbook. Consequences can include, but are not limited to, conferences with parents and school administrators and suspension from events or performances.  Severe instances may result in removal from the organization.

***Social media and cyberbullying:*** *The Marching Band staff acknowledges the ubiquitous use of social media among our students. It is our belief that social media can be used in a positive and helpful manner among band members. Any instances or accusations of cyberbullying will be thoroughly investigated and the consequences stated in this handbook will be enforced if necessary. There is a* ***ZERO TOLERANCE*** *policy for this, or any, type of bullying.*

2)   The Jamestown Public Schools recognize that the use of certain substances such as tobacco, including chewing tobacco and snuff, alcohol, and marijuana and other drugs is a significant health problem and illegal for many adolescents. This can have negative effects on behavior, learning, and the total development of each individual, which includes one’s physical and mental abilities. **Therefore, it is the philosophy of the Jamestown Public School District to forbid any student participating in the JHS Marching Band to use, possess, sell, or otherwise distribute these substances, or related paraphernalia. This code is in effect each marching season - *24 hours per day, seven days a week, on and off school property*.**

During the season of practice, a participating Marching Band member shall not:

1. use, possess, or sell tobacco (which includes chewing tobacco and snuff)

2. use, possess, or sell marijuana (which includes all forms and paraphernalia)

3. use, possess, or sell a beverage containing alcohol

4. use, possess, or sell a controlled substance

**5.** **remain in the unauthorized presence of alcohol, tobacco, or other controlled substances**

Witness credibility in this process is highly valued. Reports of alleged violations coming from the individuals listed below having personally witnessed the violation will be investigated.

(a) Any district employee

(b) Any law enforcement officer\* or agency\*, or

In such cases Mr. Lentsch will take immediate action, removing the student from all band activities.  Parents will be notified verbally upon such action and in writing within 3 days at which point the parents may request a conference.  This decision can only be overturned by the Principal or Superintendent.

If a student or other person not mentioned above who witnessed the incident brings accusations against a student, the situation will be addressed in the following manner:

(a)  During the period of an alleged violation and the subsequent investigation, the Marching Band member will continue to participate as a full member of the band.

(b)  These reports will be considered by the Marching Band director, staff members and school principal, if necessary.

(c)   They will determine if the alleged violation has validity and take appropriate action.

***Vaping:*** *Vaping will NOT be tolerated in our program. If a student is found with a vaping pen, or any other type of smoking paraphernalia, during a band practice or while traveling with the band that student* ***will be removed from the organization immediately****. If a student is given ISS for vaping in school, they will be suspended from all Marching Band performances for* ***one week****. If a student receives OSS for vaping, they will be suspended from the Marching Band and all its activities for* ***one full calendar year****.*

**UDB**

***ULTIMATE DRILL BOOK***

We will be using UDB (Ultimate Drill Book), an app that allows students to learn their coordinates in a very efficient way. Most drum corps, college bands and many high school bands are now using this technology!

**IN ORDER TO MAKE THIS HAPPEN, ALL STUDENTS MUST:**

* + 1. have access to a smart phone
    2. download the UDB app —>
    3. come to every practice with a fully charged phone!
    4. use their phones responsibly during practice

We will be providing a lanyard to keep their phones around their necks while in rehearsal. This lanyard must also be at every practice!

If your child will not have access to a smart phone at practice, please contact Mr. Lentsch immediately.

*If you have old phones lying around that aren’t in use but can still connect to wi-fi we can probably use them! Please let Mr. Lentsch know if you’d be willing to donate them to the band for those who might not have a smart phone!*

**TRAVEL AND TRANSPORTATION**

**Students are expected to travel with the band to and from all activities**.  Allowing students to travel to or from events with parents opens too many possibilities for error.  As the safety of students is our primary concern, we cannot allow them alternate travel opportunities.

**MEDICAL**

Marching Band is an extremely physical activity.  Students are strongly encouraged to have a physical examination before participation.  All students must have a completed medical history and emergency medical release form on file before they will be permitted on any band trips.

**Students that have any medical conditions (i.e., heart, breathing, or joint problems) that would restrict their ability to safely participate in all aspects of the band program will be required to have a physical and provide a doctor’s release before they can be included in rehearsals or performances.**

**MAJOR ACCOMPLISHMENTS**

1982, 1988  Festival of States, St. Petersburg, FL

1984, 1989, 1995  Macy’s Thanksgiving Day Parade, New York City

1986  Rose Bowl, Pasadena CA

1991  Class AAA New York State Field Band Conference Champions

1992  International Music Festival, Bahamas

2000  North American Music Festival, Myrtle Beach, SC

2002  Magic Music Days, Walt Disney World, Orlando, FL

2002  Large School 2 New York State Field Band Conference Champions

2004  FedEx Orange Bowl, Miami, FL

2007  Citrus Parade, Orlando, FL

2010  St. Patrick’s Day Parade, New York City

2012, 2014 Disney’s Electric Light Parade, Orlando, FL

2014, 2015, 2018 Large School 2 New York State Field Band Conference Champions

2017  St. Patrick’s Day Parade, Chicago, IL

2019 Disney’s New Year’s Eve Parade, Orlando, FL

**All rules and regulations within this handbook are at the discretion of the band director.**

**Registration Information**

**Talking Points**

**I will be using Talking Points for all communications this year. This is replacing the function of Remind. You are automatically registered for this. Please make sure notifications are turned on.**

**GOOGLE CLASSROOM**

**STUDENTS:**

**SCAN THE QR CODE OR FOLLOW THE INSTRUCTIONS TO JOIN**

A qr code with a white background

Description automatically generated[classroom.google.com](http://classroom.google.com)

-Log in using student school email

-Click the + sign to join class

-Enter Class Code: fh7g7d4z

**FAMILY ID**

All families are required to register students in FamilyID. **You enter your information only once for each family member for multiple uses and multiple programs.**

***In case of emergency this is where we’ll find your contact information. Make sure it’s complete and accurate!***

**INFORMATION YOU NEED TO REGISTER:**

It will be helpful to have the following information handy to allow for the accurate completion of your online registration:

\*Doctor information, health insurance information, student medication information

**REGISTRATION PROCESS:**

**NEW USERS** - Follow these steps to create your account:

1. Visit [**www.familyid.com/signup**](http://www.familyid.com/signup)
2. After you sign up for an account, please check your inbox for an activation email from FamilyID. You’ll need to click the link in that email to activate your account.
3. Search for Jamestown High School Marching Band or our account number 11317
4. Under programs, you will see a link to REGISTER NOW. Complete all information and click the submit button.
5. You will receive a confirmation email.

**ALREADY HAVE AN ACCOUNT?** You may use the information you submitted in previous seasons to save time with future registrations.  Please use the following steps:

1. Click on the Current Season registration form on your school's FamilyID Landing page.  <https://www.familyid.com/organizations/11317/account>

2. Login using the email address and password you created previously (do not create a new account)

3. Choose “2025-2026 JHS Marching Band Registration”

4. Click on “Add Participant Below or Click to Select" and pick your child's name.

5. Read through and sign all agreements, contracts and forms.

6. Save and Submit

At any time, you may login at [www.familyid.com](http://www.familyid.com/) to update your information and to check your registration(s). To view a completed registration, select the tab in the blue menu bar at the top of your screen.  **SUPPORT:** If you need assistance with registration, contact FamilyID at: support@familyid.com or 781-205-2800 x1. Support is available 5 days per week, Monday through Friday, and messages will be returned promptly.

**SECOND REHEARSAL CHECKLIST**

**June 16, 2025**

**6PM-8:30PM**

**JHS**

* Registrations complete
* $50 non-refundable deposit (DUE June 20)
* Marching Band Gear ordered. (Must be done by June 27)
* Arrive no later than 5:40PM
* Proper rehearsal attire (see Rehearsal Expectations page)
* Marching Band Backpack
  + Music Binder or Guard Folder
  + Pencil
  + *-If you ordered a JHS MB backpack you will get it as soon as they come in. In the meantime, you’ll need to use something else for Marching Band.*
* Water Jug (see Rehearsal Expectations page)
* Instrument in working order

A great attitude! Be ready to learn and meet some great new people!